

## **Ms. Mattax's Studio 4: Discipline Plan**

**Contact: mlmattax@henrico.k12.va.us Call: 228-2700**

### **Warrior Ways to Respond**

Say "OK" and complete the task

Say "Yes" and complete the task

Say "Yes ma'am or Yes sir" and complete the task

Say nothing (when appropriate) and do what is requested

**It is not your inappropriate behavior that gets you in trouble,  
it's how you respond when your behavior is addressed that leads to a referral.**

### **Studio 4 Classroom Rules**

**THINK: How do my actions effect the classroom/learning environment?**

1. Be in your seat when the bell rings and working on your daily tasks.
2. Follow instructions the first time they are given.
3. Be tolerant and respectful to all other **students** and **faculty**.
4. Keep the room clean and respect the art materials (don't waste).
5. Work the entire class period.
6. Follow all rules and codes of conduct given by HCPS.
7. If the phone rings or someone enters the room: remain quiet, in seat and on task.
8. Know and follow the class must do/may do policies.
9. Cell phones should be put away and out of sight unless being used for a project.

### **If You Choose to Break a Rule**

#### **FIRST OFFENCE:**

WARNING! Conference with me/Call home may be needed upon infraction.

#### **SECOND OFFENCE:**

30 minute detention before or after school and parents called.

#### **THIRD OFFENCE:**

Administrative Referral and Parent Conference Requested.

Severe Disruption: Administration/Security called to room and parents notified.

### **Rewards**

Praise (daily) and sometimes candy

Positive Phone Call or e-mails home to parents (random)

Various other positive perks (throughout school year)

The joy of learning (each day of school year)

*Please keep first page and course syllabus for your record*

Do not forget to email me for  
**100 bonus points!!!**

[MLMattax@henrico.k12.va.us](mailto:MLMattax@henrico.k12.va.us)

Put your student's name/class block in the subject section, as well as let me know if this the way you prefer to communicate?

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Visit our class website:

<http://hhsartmattax.weebly.com/>



## **Student**

I have read the **course syllabus** and **discipline plan**. I understand and I will honor it while in in this course.

Student's Name (printed)

\_\_\_\_\_

Student's Signature

\_\_\_\_\_Date\_\_\_\_\_

## **Parents**

My child has discussed the course syllabus and classroom discipline plan with me. I understand it and will support it.

Parent's Name \_\_\_\_\_Date\_\_\_\_\_

Signature \_\_\_\_\_Date\_\_\_\_\_

Home Phone: \_\_\_\_\_Work or Cell \_\_\_\_\_

Email address \_\_\_\_\_

(Email me for 100 bonus points, see back page of discipline plan for details.)

## **Teacher**

I will be fair and consistent in administering the discipline plan for my class.

Signature \_\_\_\_\_Date\_\_\_\_\_

**PLEASE RETURN THIS FORM FOR YOUR FIRST CLASS GRADE**